

Returned date:

Consulate-General of Japan in Houston

Cultural Items Request Form

Lending Policy:

- ① All Cultural Items must be picked up in person at the Consulate. Under extraordinary circumstances, we may choose to ship items at the borrower's expense.
- ② Items must be returned to the Consulate-General of Japan within two weeks (or by agreed upon date).
- ③ If forwarded by mail, each item must be registered with the U.S. Postal Service or returned by Priority Mail, Federal Express or other registered shipping service.
- ④ All clothing items must be professionally laundered or dry cleaned (depending on the fabric) at the borrower's expense in time to return by the agreed upon date.
- ⑤ **THE BORROWER IS RESPONSIBLE FOR ALL DAMAGES TO MATERIALS.**

DATE TO BE BORROWED	
DATE TO BE RETURNED	
PURPOSE	
GROUP NAME	
BORROWER'S NAME	
ADDRESS	
PHONE	
EMAIL	
ITEMS REQUESTED	

Submit completed form to: info@ho.mofa.go.jp

Consulate-General of Japan in Houston
Information & Cultural Affairs Section
909 Fannin Street, Suite 3000
Houston, TX 77010